



2014

Camp
EAGLE HILL
Elizaville, NY



Parent's Guide





TABLE OF

contents, key, checklist

KEY

This sign indicates an especially important fact.



This sign indicates an especially important policy.



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Checklist for items that need to be addressed:

- Tuition Balance - An invoice will be mailed or e-mailed
- Transportation Form*
- Order Camp Apparel
- Camp Trucking Luggage (Optional)
- Medical Form* - Part 1: Parent Consent
- Medical Form* - Part 2: Physician's Examination
- Meningitis Form*
- Camper Information Form*
- Banking Form*
- Bunk Notes & Bunk Replies
- Private Tennis Lessons (Optional)
- Private Lessons Form (Optional)
- Activity/Trip Permission Form*
- CIT Working Papers

*Form needs to be returned to camp.

All forms can be found in the All About Us Section of the website under the "Camper Forms" tab.



for our camp families

All of the preparations have been made to ensure a great summer for your family. We now await the passage of time until the start of camp..... Our best wishes for a most pleasant summer for all.....



Jesse Scherer
Director

This handbook is meant to serve as a helpful guide for preparing you for the upcoming summer. By following the handbook's instructions, tips and guidelines, we hope that you will find getting ready for camp quite simple.

We have devoted quite a lot of resources into developing this guide and have gone to great lengths to cover all the necessary information you will need in preparing for camp. Please be sure to read through it completely, taking special note to the areas designated with signs calling for more careful attention.

If you have any questions or concerns, please do not hesitate to contact us. We are here to help. Please note that this guide, as well as all of the related forms and documents, are also posted in the "Parents" section of our website at www.campeaglehill.com.

If you are a returning camp family, please take note of any changes that have taken place since last year. These sections are noted throughout the guide with a star containing the word "New".

Once again, we want to thank you for your confidence and for choosing Camp Eagle Hill. We are looking forward to another great summer in the Berkshires!

Sincerely,

Jesse Scherer
summer@campeaglehill.com



dates & contacts

dates



The following sessions and dates will be in effect this summer and are provided as a reminder of our start and end dates for these sessions:. We will be sending out mailings during the summer to remind you of the start and end of your child(ren)'s stay with us at camp.

Session I: FULL SUMMER: June 28th - August 12th

Session II: JULY SESSION: June 28th - July 26th

Session III: AUGUST SESSION: July 26th - August 12th

Other important dates to keep a note of are:

- | | |
|---------|---------------------------------------|
| June 15 | Medical Form Due |
| June 1 | Tuition Due in Full |
| June 1 | Last suggested day to order apparel |
| July 19 | Visiting Day / Early Registration '15 |

contacts

Please note: Our "winter office" will be moving to camp itself on **Monday, June 16th**. Any forms mailed on June 9th or thereafter, should be mailed directly to the summer office (at camp itself).

Winter Address:

33 Barclay Rd
Scarsdale, NY 10583
p. 914-725-4876
f. 914-725-3311

Summer Address:

PO Box 12
Elizaville, NY 12523
p. 518-537-4000
f. 518-537-6800

summer@campeaglehill.com
www.campeaglehill.com





transportation

bus location

We have arranged for motorcoach transportation from the New York area at the following location:

NATHAN's RESTAURANT, YONKERS, N.Y.

Departure at 10:00 A.M.

directions to bus

From the South: Take the New York State Thruway North and exit at the STEW LEONARD DR exit. Go straight and make a left turn onto Stew Leonard Dr (which will take you over the New York State Thruway). Follow this road up the hill past Home Depot and Costco on your right side. Stew Leonards will be at the top of the hill.

From the North: (From White Plains, NY)
Take I-287 West. Take the I-87 S exit on the right towards NEW YORK. Merge onto NEW YORK STATE TRWY S. Take the STEW LEONARD DR exit- exit number 6A. Turn RIGHT onto STEW LEONARD DR. Stew Leonard's is located at the top of the hill.

bus procedures

Please be aware of the following bus "pickup" procedures:

1. We will be leaving promptly at the above listed time.
2. Other camps may have buses at the same pickup location, so please make certain that you are placing your child/children onto the proper bus. Our buses will be chaperoned by Eagle Hill staff members wearing Staff T-shirts.
3. We ask that all camp parents provide supervision and care for their child(ren) at our pickup location prior to the actual departure of the buses.

transportation option

For those campers starting camp on June 28th, you will be able to elect a method of transporting your child/children to camp on this date. Please return our transportation form found under the Forms Tab of the All About Us section of our website. Campers arriving on July 26th will receive information on transportation to camp during July.

luggage options

Please note that **only small carry-on items may be transported to camp on the buses.** For larger items, we suggest that you consider three ways of getting your child's luggage to camp prior to June 28th:

transportation cont.

luggage options cont.

driving to camp



second session arrivals

(A) "CAMP TRUCKING" – available for the start and end of summer only. Please see the "Camp Trucking" form under the Forms section of our website for additional details.

(B) UPS – Please contact your local office for all needed details. or

(C) You may bring the luggage to camp during the week prior to the start of the camp season.

If using a service to get your luggage to camp, please make certain that you are sending the luggage with enough time ahead of your child's arrival at camp. As the arrival of luggage to camp will be your responsibility, we ask that you take all needed steps to properly secure, label, and insure (if available) all luggage items so that your luggage delivery service will be handled without issue.

While all children are expected to come to camp by bus, some families will be bringing their children and luggage to camp on Opening Day and we ask that these families plan their arrival at camp between 11:00 A.M. and 12:00 noon. The drop-off of the children and their luggage will take place at our gymnasium, Big Red, and we will distribute the luggage to the bunks from there. Due to the volume of activity on Opening Day, we cannot provide opportunities for touring the camp or visiting your child's bunk. ***In addition, please do not bring to camp, or place inside your child's luggage, anything from our "DO NOT SEND TO CAMP" list on our Clothing List. (see page 8 of the guide)***

FOR THOSE CAMPERS JOINING US ON JULY 26th: We do provide transportation from the Yonkers pickup location on this date. The bus will depart at approximately 1:15 P.M. If you would like, you may drive your child and his or her luggage to camp on this date. For those driving to camp, we will be asking you to plan your arrival for the late afternoon, no earlier than 3 P.M. We will be giving you more details on this in an e-mail to your family during early July. You can detail your transportation plans to us after the receipt of this July e-mail.



clothing & apparel notes

laundry



international campers

purchasing apparel



The Clothing List should serve as a guide for selecting clothing for camp. As Camp laundry is done once each week, a ten day supply of clothing will help to ensure that your child has enough clothing to wear prior to the return of clean clothing to your child's group. Sending a few extra pairs of socks and underwear is a good idea. Please note that we have some required items on our list (i.e.: 4 required camp T-shirts, a camp sweatshirt, some sports equipment, a raincoat, and a sleeping bag) as well as certain things which may be brought or sent at your option.

Note: Due to limited storage space we ask that you pack in soft duffel bags and avoid using hard trunks.

For international campers, we will provide linens, blankets, pillows, and towels. We understand the limitations of traveling with excessive luggage from overseas. Therefore, we provide more frequent laundry service for international campers.

A Camp Eagle Hill apparel and supplies catalogue will be available online in April of 2014 which must be used to order four required camp T-Shirts (three red shirts and one reversible mesh shirt) as well as a camp sweatshirt (hooded or crewneck). The shirts and sweatshirts will be used for intercamp games and trips and will help us to easily identify our campers. All other purchases of apparel or supplies are optional and orders should be made directly through "The Cloz Company", our official 2014 Camp Outfitter. For international campers, you can arrange for shipments to be made directly to the camp. You can direct any questions or concerns directly to The Cloz Company. Their phone number is 1-800-876-2267.

In order to ensure on time receipt of your apparel, it is essential that you place your orders early. The order deadline is June 1.

eagle hill clothing list

The shaded boxes indicate required items on the list.



BE SURE TO LABEL ALL ITEMS WITH YOUR CHILD(REN)'S NAME



DO NOT SEND TO CAMP

- Plug-in Fans
 - Food, Soda, Soups, Gum
 - Water Guns
 - Glass Containers
 - Pocket Knives
 - Handheld Electronic Games
 - Chairs (lawn, beach, bean bag, etc)
 - TVs, DVD Players
 - Portable Storage Units
 - Expensive Items
 - A CELL PHONE
- THAT DOUBLES AS A CAMERA OR MUSIC DEVICE

We can not be held responsible for items that are lost or damaged while at camp.

The following is a *suggested* list of clothing and other needs for camp.

GENERAL ITEMS

- 3 Long Sleeve Shirts
- 3 Sweaters/ Sweatshirts
- 3 Sweatpants
- 6 Pairs of Jeans/ Khakis
- 2 Pairs Light Pajamas
- 1 Pair Warm Pajamas
- 14 T-Shirts
- 16 Underwear
- 16 Pairs of Socks
- 10 Pairs of Shorts
- 4 Swimsuits
- 2 White T-Shirts (for tie-dying)
- 1 Light Jacket
- BEDDING**
- 1 Laundry Bag
- 2 Blankets (or 1 quilt)
- 4 Towels
- 2 Fitted Cot Sheets
- 2 Flat Cot Sheets
- 2 Pillow Cases
- 1 Pillow

SPORTS

EQUIPMENT

- Tennis Racket
- Baseball Glove
- Shin Guards
- Soccer Socks
- Water Bottle

- Swim Goggles
- Fishing Gear

TOILETRIES

- Drinking Cup
- Toothbrush
- Toothpaste
- Dental Floss
- Shower Caddy
- Soap/ Soap
- Dish
- Deodorant
- Shampoo
- Nail Clipper
- SHOES**
- 1 Pair of Sandals
- 2 Pairs of Sneakers
- 1 Pair of Boots
- 1 Pair of Cleats

REQUIRED ITEMS

- 4 Camp T-Shirts
- 1 Grey or Red Camp Sweatshirt
- Reversible Mesh Tank

MISC ITEMS

- Sleeping Bag
- Hooded Raincoat
- Second Pair of Glasses

- Contacts
- Costumes
- Comb/Hairbrush
- 2 Belts
- 1 Hat or Cap
- Sunglasses

ACCESSORIES

- Books/Games
- Camera/Film
- Flashlight/Batteries
- Stamps/Postcards
- Pens/Pencils
- Paper/ Envelopes
- Tissues
- Bug Spray*
- Sunscreen*

SPECIAL NOTES

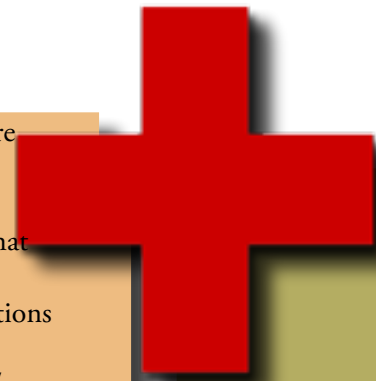
- Due to sensitive allergies, Dept. of Health regulations no longer permit us to provide sunscreen or bug spray to campers.
- Camp Eagle Hill colors are red and white. For special events, we often ask our campers to dress in red and white and therefore we ask you to include some clothes with our camp colors in mind.
- For those campers who will be in camp on August 8th and 9th, please bring 2 nice outfits for our end of summer prom and banquet nights.

medical info

Medical Forms should be filled out when your child(ren) is/are examined by your family's physician. We are required to have these forms at camp. **They must be completed and returned to us by no later than June 1st!** Information pertaining to any medications that you will be sending with your child to camp is to be included on the medical form, as is information allowing you to indicate what medications may be used for your child's care. *As a note, please make sure that all medications sent to camp have both your child's name and the name of the medication on them!*

We have not had, nor do we anticipate having, medical difficulties of any nature at camp. We are, however, required by New York State to provide information forms concerning Meningitis. These forms will give you some details on this topic. We provide a required form asking you to confirm that you have received this information. The same form will ask if your child has received the meningitis immunization within the last 10 years. As can be viewed on the face of this form, the act of immunizing your child against this disease is an option that you may already have taken, or may decide to take prior to camp. We suggest, should you have any questions about having your child immunized, that you discuss this issue with your family's physician. We must have this form returned to us along with our Camp Medical Form by June 1st.

Our Camp Infirmary is available to your child at all times during his/her stay with us at camp. When a child is not well, or has some type of ailment, a member of our Infirmary Staff will attend to your child's medical care. Occasionally, a camper will stay overnight at our Infirmary to gain proper rest and medical treatment. Usually, campers that stay in the Infirmary overnight, return to their groups and the program of camp the morning after their overnight stay. When a child stays in the Infirmary overnight for two nights in a row, it is camp policy to inform parents by telephone as to their child's physical condition. Where the camp Medical Staff feels that a particular camper should be seen by the camp's Doctor off the grounds of camp, a second phone call to parents is made to alert parents at home of the Doctor's thoughts and possible call for use of a prescription medication. In the rare event that a camper is seen at one of the two nearby Hospital Emergency Rooms, an immediate call to parents is made by the camp. If you would like communications with your family regarding your child's health to be other than what is stated above, we ask that you please note your needs on our CAMPER MEDICAL FORM. Should you have any questions, please feel free to call us at our camp office.



mandatory medical form



Camp pays for doctors visits to the local pediatrician's office. We must have on file your family's medical policy name and number for visits to specialists or hospitals. We also need a credit card number on file to be used when specialists or hospitals do not take your family's medical policy.



financial matters

bank money

required amounts

A Camp Eagle Hill Banking Form will allow you to provide your camper(s) with Bank Money that will be kept on account for your child and withdrawn in small amounts when taking trips from camp.



Bank Money may also be used to cover other personal expenses that may arise. ie. prescription co-payments, eyeglass repair, tennis racquet restringing, etc...

When campers travel out of camp on camp trips, we cover the cost of all entrance fees associated with a particular trip. "Bank Money" provided to your child in advance of their stay at camp will cover any souvenirs or refreshments that your child might buy when participating in a camp trip.

Please do not send cash to camp with your child. We much prefer a check sent with our Bank Money Form in advance of camp, or if necessary, a check can be brought/sent along with your child on Open-ing Day. If coming to camp by car, you will have an opportunity to leave a check with a member of our office staff at our drop-off point in camp.

The amounts listed below are required amounts of Bank Money for all of our campers. When going on trips, we will be providing each camper with the same amount of Bank Money from their own individual accounts throughout the entire summer. Please do not send larger amounts of money for any age group. Our oldest campers will make use of a little more Bank Money throughout the summer, especially during our extended trips during the second half of the summer.

JUNIOR & INTER CAMPERS: coming out of 1st – 6th grades:	July \$40 <i>required</i>	August \$30 <i>required</i>	Full Season \$70 <i>required</i>
TEEN CAMPERS: coming out of 7th and 8th grades:	\$40 <i>required</i>	\$100 <i>required</i>	\$140 <i>required</i>
SENIOR CAMPERS: coming out of 9th grades:	\$40 <i>required</i>	\$200 <i>required</i>	\$240 <i>required</i>
CITS: coming out of 10th grade:	\$100 <i>required</i>	\$200 <i>required</i>	\$300 <i>required</i>

***Note: For International Campers with the "expense package":** \$10 per week #2-4 has already been placed into your child's account as a result of this package. In addition, \$50 has been placed into your child's account for the three day trip (if participating) or \$200 has been placed into your child's account for the six day trip (if participating), also as a result of the International Campers Expense Package. This money will be supplied to your child at camp prior to their departure on day or extended trips.

Please note that campers are not permitted to keep cash in their bunks.



communications



Throughout the summer we will be providing you with notification of things like emergency information, changes that we need to make you aware of, or details that are of some importance to our camp families through the use of our website homepage and emails. Information about Opening Day, Visiting Day, Changeover Day, and Closing Day, will also be found on our website. Hopefully, this will be a helpful tool in communicating with you during the camp season. We do ask that you be sure that we have a current email address on file for at least one parent/guardian.

We require our campers to write letters home on a few specific occasions. In responding to your child, please write your child's bunk number as a part of his or her address. (you will learn of your child's bunk number in his or her first letter home to you) For example:

Miss E. Hill, Cottage #8
Camp Eagle Hill
PO Box 12
Elizaville, N.Y. 12523

If you would like to send mail prior to receipt of your first letter, simply leave the bunk number out.

If for some reason you are not receiving mail, please advise us so that we may rectify the situation promptly. (*Note: Please do not send faxes to your child/children as we will not be forwarding these types of communications to our campers.*)

Incoming calls directly to your child are not permitted except in the event of an emergency. Campers may bring a cell phone to camp for outgoing calls. All cell phones will be kept in the camp office.

There will be no calls made during the first or last week of camp. The first calling day for campers to make outgoing calls will be on **Saturday, July 5th**. Thereafter, cell phone calls will be made on **Wednesdays**.

website

mail



telephone



communications cont.

**email
bunk notes
bunk replies**

**photos on
website**

Camp Eagle Hill does not authorize the use of photos or videos of campers or staff on the internet by campers, staff, or their families.

packages



Cell phone calls **will be from 7:00 -7:30P.M.** Other calls will be made (with a specific appointment), between **6:45 and 7:30P.M.** Additional access to cell phones will be made available for extended trips.

If your child does not have a cell phone, he/she will have access to a camp phone from which calls can be made either collect or with use of a calling card. Appointments can be scheduled for these calls to parents' homes only and may be scheduled roughly on a once per week basis by calling the camp office. In addition, camp phones will be made available for special occasions such as birthdays.

Once again this season, we will be distributing e-mails (Bunk Notes) after lunch, with our regular camp mail. We will also once again be offering the opportunity for campers to have their own e-mail sent on an overnight basis through a system called "Bunk Replies". A separate form describing the details of this service can be found on our website.

We will be posting pictures from the upcoming camp season on our website. You will be able to view pictures of your child(ren) engaged in some great camp activity, or just spending time with their friends. Please note that we will try to take as many pictures as we can of each child, but it may not be possible to get every child, every day.



In an effort to promote higher camp health and hygiene standards, we do not allow certain items into our campers' buildings. This includes all **food, gum, soups, soda, and powdered drinks.** If you would like to send a package to camp, we ask that you limit the contents of the package to things other than food. (i.e.: magazines, games, or clothing articles) We also ask that you not send any glass items or glass bottles to camp. **Your cooperation is appreciated.**



visiting camp

Visiting Day is a special day when friends and family are invited to spend the day at camp. There are many special activities planned for visitors. This year's Visiting Day will be held on

Saturday, July 19th
11:00am-4:00pm

All relatives and friends, younger and older, will be welcome to visit on this day. However, we do have several rules to keep in mind when visiting camp.

- We ask that all visiting to camp be limited to this day.
- Pets of any kind will not be welcome.
- Smoking is not permitted in or around any camp buildings.
- Campers may not leave the campgrounds.

You will be receiving an e-mail from us during the first week of camp describing all of the details of this season's Visiting Day.

If you will be staying in the area of camp for Visiting Day, we might suggest the following Hotels in the area surrounding camp:

Courtyard by Marriot (Poughkeepsie, N.Y.) (845) 485-6336
Holiday Inn Express (Poughkeepsie, N.Y.) (845) 473-1151
The Beekman Arms (Rhinebeck, N.Y.) (845) 876-7077
The Holiday Inn (Kingston, N.Y.) (845) 338-0400
Courtyard by Marriott (Kingston, N.Y.) (845) 382-2300

On Visiting Day, you will have the opportunity to enroll your child for the 2015 camp season. By registering early, you not only reserve a place for your child(ren), but you also take advantage of the most discounted rates for the 2015 season.

visiting day

visiting day rules



local accommodations

early bird discount



misc stuff

camper information form

Camper Information Forms give us information that we should have to help us work most effectively and successfully with your child(ren). It also gives you the opportunity to provide us with information that you feel is necessary. These forms are reviewed only by camp directors, and only the relevant information will be shared with your child(ren)'s counselors. Even if your child is returning to camp, he or she may have counselors that do not know him/her. We ask that you complete this form thoroughly and completely, regardless of your child(ren)'s age or previous years at camp. We also ask that you attach a current picture of your child(ren) so that we can become familiar with your individual child before camp gets started.

birthdays

We celebrate birthdays with announcements, group songs, and a birthday cake. Campers are also allowed to have an extra phone call home on their birthday.

private lessons

Private lessons will be offered in tennis, swim instruction, waterskiing* and horseback riding on an optional basis at an additional charge. Details and a form to enroll in these sessions are available on our website.

*for 7th-9th graders only

waterfront cards

Please feel free to send along with your child any Swim Card certifications that they have received in recent summers. For campers scheduled for Swim Instruction Classes at camp this summer (those presently in 1st – 6th grades), these cards will be used to give us some sense of the level at which your child has already been instructed while participating in other swim programs.

permission form

A Permission Form is required for Day Trips (taken by all age groups), Overnight Trips (taken only by our Teens, Seniors, and CITs) and certain camp activities to provide us with the permission to have your child participate in these type of activities. All of our trips off the grounds of camp are chaperoned and supervised by trained, certified, mature and caring staff members. We must have this form on file for each camper prior to the start of the summer.



day and overnight trips

For our campers who have completed 7th and 8th grades (Teens), this season's three day trip will take place from Wednesday, July 30th to Friday, August 1st. Our campers will be traveling this season on a coach bus to Philadelphia and Amish Country. They will be staying in hotel accommodations. Great events are planned for this trip. Only those campers enrolled for our Full Summer or August sessions will be eligible for this trip.

From Wednesday, July 30th to Monday, August 4th, a six day trip will take those campers coming out of 9th and 10th grades on their own extended trip out of camp to visit Cleveland, Niagara Falls and Upstate New York. These campers will also be staying in hotel accommodations. Only those campers enrolled in our Full Summer or August sessions will be eligible for this trip.

Head Lice: We ask that you please have your child inspected for the presence of head lice now and immediately before camp begins (or your child's stay with us at camp). If your child has head lice or has been exposed to someone with head lice during a period of four weeks prior to your child's arrival at camp, we ask that you please notify us.

This season, should your child come to camp with a case of head lice, an outside professional lice treatment service will be treating each individual case of nits and/or live lice at a cost of \$150 per camper. It is therefore very important that your child's hair be considered and inspected before they arrive at camp. Naturally, should your child be found to have a case of lice, we will provide your child with the kind of concern and care that a child in this situation deserves. We will inform you of this issue should it arise at camp and we will need to charge a credit card for this cost involved.

teens three day trip

(We will e-mail itineraries to families for all of the extended trips.)

seniors/cits seven day trip

lice policy



talking to your kids about camp

tips

talk openly

don't say "just try it"

keep it all the same

keep us informed

keep goodbyes brief

Sending your child to camp for the summer is a huge milestone and a great investment in your child's development and future. Although camp is certainly about having fun and making friends, it is also about exploring one's independence and becoming part of a community that is supportive and positive. Here are some helpful hints for getting both new and returning campers emotionally prepared for camp.

If your child shows signs of apprehension or concern about going to camp, encourage them to talk with you about their specific concerns. Assure them that these feelings are completely normal and that most campers feel this way the first time they go off to camp. Encourage them about their decision to go to camp and share with them how proud you are of this decision. Invite your child to contact the camp office (via phone or email) and talk with us about their concerns. There is a lot we can do to help!

Please DO NOT use a "just try it" or a "you can always come home early" attitude or approach with your child. If your child is homesick, we will support you and your child every step of the way. We will work together to help both you and your child through homesickness. We will make decisions together! Although it may seem to help to offer the "just try it" approach at home, you are setting your child up for a harder road at camp. Please help us to help you by not making these kinds of promises.

Reassuring your camper that home will be just as they left it when they return from camp can be a very helpful tool. Campers are usually worried about the simple things, like their room and favorite possessions, the family pet and Mom and Dad. Make sure they know that home will always be there. If for any reason such a promise cannot be kept, please notify us at camp. We can be helpful with such areas.

Please TALK TO US at camp. Any information about your child and/or anything that has happened this year at home is invaluable information. Things that could fall into this category are changes in your family (illness or death of a loved one, divorce, moving, poor grades, or social problems). The more we know, the more helpful we can be. We understand and respect that such information is personal in nature and we therefore treat it with great care and concern.

When you leave your child at camp on Opening Day of your child's session with us, please make your good-bye brief and positive. A strong hug, big kiss and a quick "I love you and I am proud of you" is our best suggestion. Linger as you depart or emotional good-byes will be emotionally upsetting to your child. The same advice is important when visiting camp on Visiting Day as well.

Please share with us anything and everything we need to know or should know about your child. We require a camper profile form to be completed for each camper, so please take the time to fill it out thoroughly. In helping us to better prepare and know your child, we can better support your family's goals for the summer.



we are available to help you:

We would like once again to thank you for your commitment to Eagle Hill for the upcoming summer. We will do everything that we can to give your child/children an exciting, challenging, fun-filled, and safe camp experience. Should there be a need to share information with us concerning your child's stay with us at camp, to have something explained or clarified, or alert us as to some dates or a time when you will be away from home during the summer, we would be happy to hear from you and help you and your family in whatever way we can. Please feel free to give us a call in our camp office, or e-mail us at any time prior to, or during the summer.

www.campeaglehill.com | summer@campeaglehill.com
Summer 518-537-4000 | Winter 914-725-4876