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Opening Letter for Summer 2023

Dear Camp Eagle Hill Family,

We would like to take this opportunity to officially welcome you to the **2023 Camp Season!** We are pleased that your family will be joining us at Eagle Hill for our **61st unforgettable summer.**

We want to make sure that you feel as prepared as possible for the upcoming summer. Please use our **Parent's Guide** (found in the forms section of your CampSite forms area as well as the Current Families section of our website) as your guide for all of your preparations for this camp season. Before you do so, please review the following letter as it covers a wide array of important topics that you should know about in order for you and your camper(s) to have a successful experience with us.

GENERAL CAMP INFORMATION

General information needed for camp this summer can be found in the 2023 Camper Forms page in the Current Families section of our website. The section will include links to the following items:

1. **Parent & Camper Guides**
2. **Camp Lice Policy**
3. **Staff Internet & Communications Policies (a reference for families)**
4. **Our CEH Apparel/Supplies Catalogue from Bunkline Outfitter**, which may be used to order any optional apparel desired by your family. Please make sure to get your order in as soon as possible.
5. **Photos & Camper Emails**, which will help to explain the availability of a few means of staying in contact with your child/children this summer.
6. **Our Map** showing you directions to camp. This will help if you are planning to drive to camp on Opening and Closing Days for your child's session with us.

FORMS FOR 2023

All of our camp forms can be found at a link for **CampManagement.com** (also known as **CampSite**).

In CampSite you will find your Parent Dashboard. Your User ID is your e-mail address. You should already have a password that will take you into the Dashboard where you will be able to look at your child's enrollment, financial matters and all of the forms needed for this camp season. Please contact us if you are in need of a new password. All forms must be submitted into your Parent Dashboard by **June 1st.**

ONE FORM WILL HAVE TO BE FILLED OUT “THE OLD FASHIONED WAY” ON PAPER

Medical Form: All campers must have a **Medical Form** (also referred to as **Healthcare Provider Form**) on file with us. This is a two-page form that your child's physician will need to fill out for us prior to camp. You can find a printable version of this form in your Parent Dashboard in the Camper Forms page and also in our website. (see Current Families section on our homepage). Once the doctor's office has completed this form, it can be uploaded back into your family's CampSite Parent Dashboard in the forms section. This physical portion of the medical form will be joined with all of the medical information that you are filling out in our forms area electronically to give us all of the needed medical information for your child. **Please Note:** If your child has had a physical exam on **June 25th, 2022** or thereafter, it is not necessary to go for another physical. Simply take our Medical Form to your physician's office to have it filled out completely.

Deadline: All medical forms must be uploaded into your Parent Dashboard by June 1st.

MEDICAL INFORMATION

Besides the Camper Medical Form listed above, we ask that you please complete the **Camper Medical Information** in the forms area of your family's CampSite Parent Dashboard. This section will provide us with information about any allergies, physical limitations, medical conditions or medications that we need to be aware of while caring for your child at camp.

Infirmery: Our Camp Infirmery will be open and available to your child throughout your child's stay with us at camp. We will have a nurse or nurses at our Camp Infirmery at all hours of the day to take care of any medical concerns that should arise.

Medication: Should your child need to take any medication while at camp, be it prescription medication or non-prescription medication, it must be stored in our Camp Infirmery and cannot be carried around camp by your child, regardless of their age or abilities. No child at any time may take medication at camp unless directed by the camp medical staff and permission is granted on your child's medical form by your child's physician. **Please Note:** There may be a particular instance in which you as a parent can alert us to the need for a medication to be carried by your child (e.g. epi-pen, inhaler). If this is the case, please discuss this with us before the start of the camp season.

Medical Insurance Policy: In case of a visit to a local doctor's office or an emergency room, we require a medical insurance policy on file which we will use any time your child leaves the camp for the purpose of seeing a medical professional. Please input your medical insurance information and upload a copy of your insurance card in the Health Insurance section of your family's CampSite Parent Dashboard. **Please Note:** Should a medical office outside of camp not accept your medical insurance policy, camp will pay for the medical visit. In this instance, camp will charge your credit card for the medical visit and will supply you with receipts from the visit for you to submit to your health insurance company.

A FEW THOUGHTS ABOUT COVID

It has been a long and difficult few years for all families. While we don't know right now if any policies will have to be put in place for what we hope will be the tail end of COVID concerns, we are planning to run a program just as we did in 2022, where our campers can enjoy all of the regular great times and activities of "camp life". At the end of May, we will have a better idea as to the state of things relating to COVID. Should it be necessary, we will provide information to all families after formulating plans at the start of June.

TRANSPORTATION TO CAMP

Bus Departure: Optional bus transportation will be available on Opening Day, June 25th (Sunday) at 10 A.M. Our buses will be leaving from the northeast corner of the Stew Leonard's Supermarket parking lot in Yonkers, NY. This is a small separate parking lot at the top of the hill before entering the main parking lot for Stew Leonard's. Our bus is a white "touring" bus without any brand name on its side. This optional service is included in tuition and does not require any additional fee. **Please Note:** For more bus-related information, including directions to Stew Leonard's, please review our Parent's Guide.

Driving To Camp: Families may choose to bring their children and luggage to camp by car. We ask that these families plan their arrival at camp on Opening Day, June 25th between 11 A.M. and 12 noon.

Please Note: For more car-related information, including directions to Camp Eagle Hill and thoughts on arrival to camp on July 8th, please review our Parent's Guide.

Airport Pick-Up: If your child will be flying on his or her own into the New York area to attend camp, we would be happy to arrange for camp transportation to pick your child up for an additional fee. If you are interested in this service, please email us at summer@cameaglehill.com and make sure to note your transportation plans in your Parent Dashboard in CampSite.

CAMPER CLOTHING

Clothing List: Our Camper Clothing List can be found in both our Parent's Guide (Page 7) as well as the Current Families section on our website. This list should be used as a guide for a ten-day supply of clothing needed by each camper regardless of your child's camp session. Please note that laundry is done for all campers on a weekly basis. A few extra apparel items sent along for your child helps when the weather is warm and a camper changes clothing in the midst of a camp day. Our Camper Clothing List will include a list of items that are required for camp, those that may be purchased on an optional basis, as well as any items that should not be sent to camp.

Camp Apparel: To purchase Camp Eagle Hill apparel, please visit our online CEH apparel catalogue hosted by **Bunkline Outfitters** at www.bunkline.com. All items ordered will be delivered directly to your family's home. International campers can have items shipped directly to camp. Should you have any questions, we ask that you please contact Bunkline Outfitters directly.

FINAL THOUGHTS

Invoices with account balances will be e-mailed to you in advance of our February 15th, April 15th and June 1st payment dates. Payment in full for this camp season is expected by June 1st. We thank you in advance for taking care of open balances in a timely fashion.

Moving to Camp: Our “winter office” will be moving to camp on Sunday, June 11th. Anything mailed on June 3rd or thereafter, should be mailed directly to the summer office (at camp itself in Elizaville, NY). We can be reached by phone as of June 13th in our summer camp office at 518-537-4000.

Refer-a-Friend Special! Should you know of any family looking for a summer camp at this time, please email us at summer@campeaglehill.com. For every camper that your referred family enrolls for the upcoming camp season, we will take \$125 off your family's camper tuition!

We would like once again to thank you for your commitment to Eagle Hill for the upcoming summer. We will do everything that we can to give your child/children an exciting, challenging, fun-filled, and safe camp experience. Should there be a need to share information with us concerning your child's stay at camp, to have something explained or clarified, or alert us to some dates or a time when you will be away from home during the summer, we would be happy to hear from you. Please feel free to give us a call in our camp office or e-mail us at summer@campeaglehill.com at any time.

We look forward to seeing the smiling faces of all of our campers soon!

Sincerely yours,

The Scherer Family

Camp Eagle Hill