



SUMMER OFFICE
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Opening Letter for Summer 2018

Camp Family,

If we have not already done so, permit us to welcome you to the Camp Eagle Hill Family for the 2018 Camp Season, our **56th wonderful summer of camping**. We are pleased that your family will be with us at Eagle Hill and we are looking forward to a very exciting summer!

We would like you to use our **“Parent’s Guide”** as your guide for all of your preparations for this camp season. In addition, all information needed about forms for camp this summer can be found under the **2018 Camper Forms page in the CURRENT FAMILIES** section on the homepage of our website.

Once Again This Season: All of our camp forms will be submittable online through an outside company, CampDoc. We are supplying all e-mail addresses to CampDoc.com for those families that have enrolled with us. CampDoc will be inviting you to create an account with their site and then you will be able to take just a short time to fill out all of the forms needed for this camp season.

There will be two forms that will have to be filled out “the old fashioned way,” on paper:

1. **Camper Medical Form.** The first is the two page form that your child’s physician needs to fill out. You can find a printable version of this form in your camper’s profile on CampDoc.com as well as our 2018 Camper Forms page (see Current Families section on our homepage). Once the doctor’s office has completed this form, it can be scanned into your camper’s CampDoc profile. We would also like you to mail a hard copy to us in our camp office at: **Camp Eagle Hill, 33 Barclay Road, Scarsdale, NY 10583.**
- **NOTE:** All forms (including the Camper Medical Form) that are to be completed for CampDoc.com should be submitted before **June 1, 2018.**
2. **Spending Money Form.** The second form which we will need to have you send back to our camp office on paper, is the “Spending Money” form which is the way you will provide money for your child when he or she takes a day or extended trip from camp. This form applies to American campers only.

Two Important Things To Do At This Time!

- a. Please see your child’s physician for a camp medical exam. Bring along the entire Camper Medical Form mentioned above to be filled out by the doctor’s office. If your child has seen your family’s physician as of September 1, 2017 or later, you can simply have the doctor’s office fill out the entire medical form without going for another visit.
- b. Please contact Bunkline Outfitter at **www.bunkline.com** to order any required apparel items for camp. All items will be shipped to family’s homes. International campers can have items shipped directly to camp. All international campers will be receiving two camp “T-shirts” at camp so it is not necessary for these families to order additional “T-shirts”. Bunkline can also be contacted by phone at 800-435-6888.

Two Important Pieces of Information (both can be found in the Parent's Guide):

1. **BUS DEPARTURE** (as an option) We will be starting camp this season on **Sunday, June 24** and our buses will be leaving from one location at the following time: **10 a.m.** from the northeast corner of the **STEW LEONARD'S SUPERMARKET, YONKERS, NY** (straight ahead at the top of the hill when entering the parking lot).
- **NOTE:** Please review our Parent's Guide (see Current Families section on homepage) for all bus-related information including directions to Stew Leonard's.
2. **A CLOTHING LIST** which should be used as a guide for a ten day supply of clothing needed by each camper, regardless of your child's camp session, can be found in our Parent's Guide in addition to the CURRENT FAMILIES section on the homepage of our website. In this list you can find a listing of those items that are required for camp and those that may be purchased on an optional basis as well as those items that should not be sent to camp.

On Our Website, You Will Find Links to The Following Informational Items:

1. **Our 2018 Camper Guide.**
2. **Our camp's Lice Policy.**
3. **Our Staff Internet Policy (a reference for families).**
4. **Information about "Working Papers" for CITs coming to camp.**
5. **Our Camp Eagle Hill Apparel and Supplies Catalogue from Bunkline Outfitter**, which may be used to order the required 4 red t-shirts and camp sweatshirt as well as any optional apparel desired by your family.
- **NOTE:** It is important for your child/children to have the proper number of required items on this season's camp clothing list and it is important to get your order in as soon as possible.
6. **Bunk Photos & Camper Emails**, which will help to explain the availability of a few means of staying in contact with your child/children this summer.
7. **Our Map** showing you directions to camp. This will help if you are planning to drive to camp on Opening Day, Visiting Day or at the beginning of Session 2.

Some Medical Information for 2018

When reading information regarding doctor's visits from camp in our Parent's Guide, you will find that all medical visits outside of camp must now be covered either under your family's own medical insurance policy or by use of a credit card. For all medical visits, we will be supplying the medical services supplier with your family's medical insurance plan (we ask for information regarding your policy on our Camper Medical Form). Should your family's insurance coverage during a particular medical visit not be accepted by the medical services supplier, we will then make use of a credit card on file in our office to cover medical expenses. Naturally, we will then send you all forms related to the medical visit in a timely manner so that you can present them to your medical insurance company.

As camp forms are submitted to our office, we will be monitoring the receipt of information about medical coverage and credit card accounts for each family and will be checking in with you toward the beginning of June to collect information not yet on file with us.

MEDICATIONS: If you will be sending your child to camp with any medication (prescription, over-the-counter or vitamins) you can find information all about a new policy and McCarthy's Pharmacy on CampDoc.com.

FOR INTERNATIONAL CAMPERS: You may want to look for a short-term medical policy for your child.

Two Miscellaneous Thoughts

FINAL ENROLLMENT FOR 2018 AND NEW ENROLLMENT FOR 2019: As we often state in so many of our camp mailings, WE ARE ALWAYS LOOKING FOR NEW CAMPERS!!! We are still looking for a few more campers for this season...Looking ahead, we are also looking for campers for the summer of 2019.If you know of any friends or relatives that are looking for a camp for this season, please have them call us right away as space is limited. For friends or relatives interested in the summer of 2019, please have them contact us so that we can invite them to visit with us during this camp season.

MOVING TO CAMP: Our "winter office" will be moving to camp on Sunday, June 10. Any forms mailed on June 3 or thereafter, should be mailed directly to the summer office (at camp itself). We can be reached by phone as of June 11 in our summer camp office at 518-537-4000.

YOUR CAMP INVOICE

We will be sending out a camp invoice in the spring by e-mail with your final balance owed for this season. If you have any questions about your invoice, please feel free to call us or e-mail us.

We Are Available to Help You

We would like once again to thank you for your commitment to Eagle Hill for the upcoming summer. We will do everything that we can to give your child/children an exciting, challenging, fun-filled, and safe camp experience. Should there be a need to share information with us concerning your child's stay at camp, to have something explained or clarified, or alert us to some dates or a time when you will be away from home during the summer, we would be happy to hear from you. Please feel free to give us a call in our camp office or e-mail us at summer@campeaglehill.com at any time.

All of the preparations are being made to ensure a great summer for your family!

Sincerely yours,

The Scherer Family

Camp Eagle Hill